



## Parent Reference Guide

---

### Overview

---

Naviance Student makes it easier than ever for your student to answer the questions that will shape your student's future: Who am I? What do I want to be? How will I get there? And How will I succeed?

Naviance Student is a mobile-responsive site, for both students and parents, that employs intuitive tools that personalize and simplify the college and career planning process.

Parents and/or Guardians have mostly view-only access. However, depending on your school's permissions, you may be able to edit:

- Personal and Demographic Information
- E-Mail Address
- Username/Password
- Add a college to your child's College's I'm Thinking About list.

---

### Logging In

---

Reach out to your student's school counselor to get set up with parent access on Naviance.

Once set up navigate to our school's Naviance Student page using the following URL:

<https://student.naviance.com/stamford>

Your username is your email address, and the password is the temporary password that was emailed to you.

Our zip code is 06902.

---

### Navigating in Naviance Student

---

Once you are logged into Naviance Student, most of your experience will be view only.

---

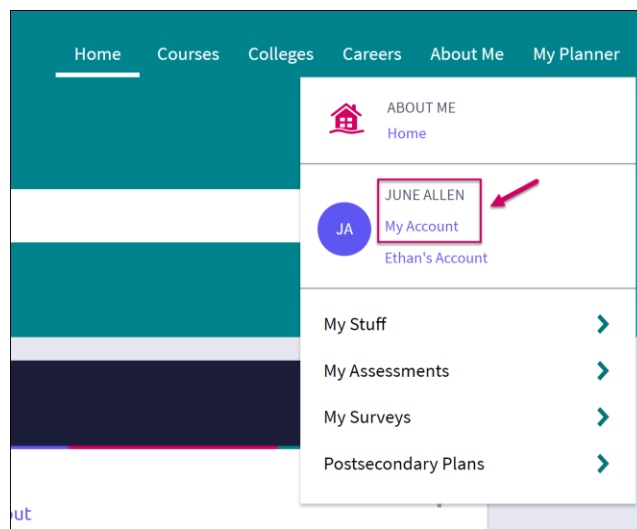
### Parent Tasks

---

#### Editing General and Security Information

You can edit your own personal and demographic information, as well as your user name and password in Naviance Student. To do this:

1. Click the **About Me** menu drop-down and select **My Account** under **your name**. Do not select your child's account.



*The account screen displays, and you are on the General Information tab by default.*

- From *General Information*, click **Edit** to change email address.

- Enter the new information and click **Save**.
- Click on the **Security** tab.
- Use **Edit** under either **User Name** or **Password** to make desired changes, and then **Save**.

### Adding a College to your Child's Colleges I'm Thinking About List

Naviance Student provides a location for students to save the colleges they are most interested in. The Colleges I'm Thinking About List can be found right from the Home Page. As a parent, depending on rights your school has provided, you can add to this list for your child. To do this:

1. From the *Home* page, use the **Search for Colleges field** to enter in the name of a school.

2. Click **Search**.  
*The College Lookup displays with your search results. You can use this to further refine or change your search options.*
3. Check the **box** next to the school you would like to add to your student's list.
4. Click **Actions** and then Favorite by clicking the heart

College	Location
<input checked="" type="checkbox"/> American University	Washington, DC

5. Click **Finished Searching**.  
*The college is added to the list.*
6. To review then add, click the **Colleges** menu and select **Colleges I'm Thinking About** from the drop-down menu.  
*Your student's list will display. You can see the item you have added by looking to the Added By column.*

College	Delivery type	Added By	Expected Difficulty*	Application Deadlines	Interest
<input type="checkbox"/> American University	CA	Parent	N/A	Multiple Deadlines	N/A

## Switching Between Children

If you have more than one child in the district using Naviance Student, you can use the **Switch Child** drop-down to change the student account you are viewing.